




FLEXIBLE ENDOSCOPE TRACEABILITY	
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1.0 Purpose

To ensure all RIMD sets (including flexible scopes are traced through the decontamination process to the service user. This is achieved through the identification and recording of the unique serial number and barcode of each scope used for each patient. This is necessary for future contact tracing when possible endoscopic transmission of disease is being investigated.

2.0 Definition of Terms

Validation Printout. Printout issued by the Wassenburg Washer Disinfector at the end of each processing cycle and if applicable the validation printout issued by the Endoscopy Extended Storage Cabinet and the Surestore vac pack storage system

Wassenburg Washer Disinfector. Automated endoscope reprocessing machine used for all endoscope decontamination following manual precleaning.

Extended Storage Cabinet. A dedicated cabinet for endoscope storage for up to 2 weeks (336 hours)

Surestore Endoscope Vacuum Pack Storage System: A validated long term storage and transportation system for flexible endoscopes

3.0 Responsibility

All staff Nurses and Clinical Nurse Managers in the Operating Theatre and Outpatients Department are responsible for recording accurate details of each scope used for each patient.


Each individual must use their unique User Barcode issued to him/her when processing scopes.

4.0 Guideline

All endoscopes used must have current validation printout, which is issued by the Wassenburg Washer Disinfector at the end of each disinfection cycle. In addition, if a scope is stored in the Extended Storage Cabinet or Surestore vac pack system there must also be a validation printout to accompany each scope

Patient details and validation printout/s from the Wassenburg washer/disinfector and, if applicable, the endoscope extended storage cabinet or Surestore vac pack system must be entered into relevant flexible endoscope log.

The second validation printout/s must be entered into the patient's medical notes.

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5.0 Procedure

- Ensure scope to be used is correctly decontaminated prior to use.
- Ensure number on validation printout/s corresponds to unique Barcode and Serial number of the endoscope.
- Place validation printout/s and patient details into the flexible endoscope log i.e Gastroscope / Colonoscope traceability log or Bronchoscope Traceability log
- The second validation printout/s is/are placed in the patient's healthcare record, either green intraoperative sheet for G.I. patients or white intraoperative sheet for all other patients.
- A patient addressograph label is placed in the manual wash record book beside Wassenburg Washer with unique barcode of scope used for patient written on the addressograph. This is to ensure the correct scope is barcoded into the washer/ disinfectant and linked to the correct patient on the Wassenburg computerized process manager
- A record of the model and serial number of each endoscope (including loan scopes) is maintained in the Wassenburg Washer / Disinfectant Process Manager, the endoscope extended storage cabinet and the Surestore endoscope vac pack storage system. This is necessary for any future contact tracing when possible endoscopic disease transmission is being investigated

6.0 References

HSE Guidelines and Recommended Practices for Endoscopy Reprocessing Units, 2012, Version 2.2.
HSE's Standards and Recommended Practices for Healthcare Records Management (Section 5 -retention and disposal schedule for health care records).

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