

Minutes of the Board of Directors Meeting held in the Boardroom of Our Lady's Children's Hospital Crumlin on Wednesday, 26th February, 2014 at 4.30pm.

Some items have been redacted in line with the Freedom of Information Acts 1997 & 2003

Present

Archbishop Diarmuid Martin (Chairperson), Mr. John Hennessy, Mr. Lorcan Birthistle (Chief Executive), Mr. John Byrne, Mr. David Devlin, Mr. John Healy, Ms. Geraldine Hickey, Ms. Mary Kelly, Sr. Anna Kennedy, Councillor Ruairi McGinley, Mr. Frank Magee, Councillor Michael O'Sullivan, Mr. Turlough O'Sullivan, Ms. Geraldine Regan, Dr. Sean Walsh & Mr. Paul White

In Attendance

Ms. Suzanne Allen, Dr. Colm Costigan, Mr. John Cotter, Ms. Sharon Hayden & Ms. Noreen Johnson
Ms. Brenda Ryan, Patient Advocacy/Corporate Services Manager & Ms. Dympna Cawley, Divisional Nurse Manager were present for item 14.2.2 only

Apologies

N/A

14.2.1 Department Visits

In keeping with the theme of Patient/Family Experience, prior to the commencement of the meeting, the Board of Directors made a visit to the Out-Patient's, Emergency and Parents Accommodation Departments, Children's Heart Centre, Transitional Care Unit, St. Michael's, St. John's & Nazareth Wards.

14.2.2 Patient/Family Experience

Redacted

The Chairman, on behalf of the Board, extended his appreciation and thanks to both families for providing such a personal insight into the lives of families attending the hospital.

Conflict of Interest

No declarations of conflict of interest were declared.

The Chairman had to leave the meeting due to a prior commitment and the meeting continued with Mr. John Hennessy as Chairman.

14.2.3 Draft Minutes

Draft minutes of meeting held on 29th January, 2014, having been circulated, **WERE APPROVED** and signed by the Chairperson.

Action: Approved

14.2.4 Chief Executive's Report

Mr. L. Birthistle spoke to:

Chief Executive's Report February, 2014, was taken as read with the exception of the following points of discussion:

The Board requested full discussion at the next meeting of:

- 1) Mount Carmel Extra Capacity
- 2) **Redacted**
- 3) Financial Targets

14.2.4.1 Redacted

14.2.4.2 Redacted

14.2.4.3 Research

Mr. P. White, as the Board's representation advised that the National Children's Research Council is establishing itself as a separate legal entity. Memorandum & Articles of Association have been prepared and agreed. The hospital has the right to appoint two representatives onto the Board of the NCRC & **AGREED** to accept the invitation to nominate.

Action: L. Birthistle

Ms. G. Regan spoke to:

14.2.4.4 OLCCH Quality Plan 2013

Ms. G. Regan noted 2014 draft Quality Plan, previously circulated, and advised that feedback has been received from the HSE which is being incorporated.

14.2.4.5 PCHCAI

Ms. G. Regan advised the meeting that all metrics are noted to be within normal limits.

Action: G. Regan

Mr. J. Cotter spoke to:

14.2.4.6 Budget 2013/2014

Mr. J. Cotter spoke to meeting which took place with the HSE in February. He advised that the hospital was informed that whilst acknowledging the difficulties faced by the hospital, the HSE has not provided any indication of further funding. The hospital continues to work with the HSE.

Action: J. Cotter

14.2.5 Finance Committee

Chairman Mr. J. Hennessy advised that a meeting of the Finance Committee took place prior to the Board meeting. A plan has been put in place and the draft minutes of the meeting will be circulated to the Board.

Action: J. Hennessy

14.2.6 Redacted

14.2.7 Governance & Nominations Committee

Chairman Mr. T. O'Sullivan advised that meeting took place on 10th February, 2014. He provided a brief update including: HSE Annual Compliance Statement which was received on 7th February, 2014. Gap analysis is required by May 2014 which will be achieved & deadline for compliance completion is December 2014. He stated that a governance manual will be prepared following completion of the Annual Compliance Statement. Succession planning is in hand, crisis planning is a critical issue being dealt with & Board self-assessment is required and will be undertaken in 2015.

Action: T. O'Sullivan

14.2.8 Any Other Business

N/A

There being no further business, the meeting then concluded.

Date of next meeting: Wednesday, 26th March, 2014, commencing at 4.30 p.m.