

Minutes of the Board of Directors Meeting held in the Boardroom of Our Lady's Children's Hospital Crumlin on Wednesday, 25th September, 2013 at 4.30pm.

Present

Archbishop Diarmuid Martin, (Chairperson), Mr. Lorcan Birthistle (Chief Executive), Mr. John Byrne, Mr. David Devlin, Mr. John Healy, Ms. Geraldine Hickey, Ms. Mary Kelly, Sr. Anna Kennedy, Councillor Ruairi McGinley, Mr. Frank Magee, Councillor Michael O'Sullivan, Mr. Turlough O'Sullivan, Ms. Geraldine Regan & Mr. Paul White.

In Attendance

Ms. Suzanne Allen, Ms. Sharon Hayden, Ms. Pamela McDonald (Company Secretary), Mr. Simon Moores & Ms. Noreen Johnson.

Apologies

Mr. John Hennessy & Dr. Sean Walsh.

Conflict of Interest

No declarations of conflict of interest were declared.

13.8.1 Draft Minutes

Draft minutes of meetings held on 31st July, 2013 & 26th August, 2013, having been circulated, **WERE APPROVED** and signed by the Chairperson.

Action: Approved

Redacted Minute

13.8.2 Matters Arising

13.8.2.1 Public Relations Strategy

Mr. L. Birthistle advised that an update will be available for the next meeting.

Action: L. Birthistle

13.8.3 Chief Executive's Report

Chief Executive's Report for August/September, 2013 was presented to the meeting by Mr. Birthistle & the Corporate Management Team:

Mr. L. Birthistle spoke to:

13.8.3.1

Redacted Minute

13.8.3.2 National Paediatric Hospital

Mr. L. Birthistle reported that the new Paediatric Group Chief Executive appointment has been made, and Ms. Eilish Hardiman has been appointed to the post. The Board requested that the role description for the new Group Chief Executive post be circulated. Mr. L. Birthistle confirmed that the Group & Development Boards of the New Paediatric Hospital are having a joint induction day on 1st October. Formal board meetings are taking place on 2nd October, 2013.

Action: L. Birthistle

13.8.3.3 National Children's Research Centre/Children's Medical & Research Foundation (CMRF)

Mr. F. Magee informed the Board that Dr. Ruth Barrington has been appointed as Chair of the Council of the National Children's Research Centre, which plans to incorporate in the near future.

A detailed discussion took place in relation to future requirements of the hospital in relation to CMRF funding. Mr. L. Birthistle advised the Board that the hospital has a schedule of maintenance requirements, overseen by Corporate Management Team representatives. The Board requested the Chief Executive to prepare a schedule of the hospital's requirements and to liaise with the Chief Executive of the CMRF in relation to funding.

Action: L. Birthistle

13.8.3.4 Haematology-Oncology/Cardiac Units

Mr. L. Birthistle confirmed that pre-opening environmental screening is continuing in both Units.

13.8.3.5

Redacted Minute

13.8.3.6

Redacted Minute

13.8.3.7 Research Strategy

Mr. L. Birthistle advised that a multi-disciplinary team is actively working on a research strategy, which will incorporate the hospital's position with regard to research. It is anticipated that a paper will be available to the Board for the next Board meeting.

Action: L. Birthistle

13.8.3.8 HSE Director General

Mr. L. Birthistle spoke to the visit of the Director General of the Health Services Executive on 28th August, 2013.

Action: L. Birthistle

Ms. Suzanne Allen spoke to:

13.8.3.9 EWTD

Ms. S. Allen advised that the NCHD industrial action scheduled for 25 September, 2013, has been postponed. Talks, at national level, are continuing with both groups and the hospital awaits further updates. Ms. S. Allen spoke to the current difficulties experienced by the hospital with regard to NCHD recruitment; and to the reduction, from 2014, of recognised SPR posts by academic colleges.

13.8.3.10 Employment Controls

With the recent changeover to the SAP system, Ms. S. Allen advised that there will be a change in the reporting methodology to Board with regard to WTE movements. Board reports will, in future, show trends in staffing rather than snapshot figures.

Action: S. Allen

13.8.3.11 Northern Ireland Paediatric Congenital Cardiac Surgery

Mr. L. Birthistle advised that the hospital is awaiting an announcement by the Minister for Health in Northern Ireland on this issue. It is anticipated that approximately 30 additional patients from NI will be accommodated in OLCHC in 2013. The hospital is working with the HSE in respect of the potential recruitment of required staff if the full surgical programme for Belfast is to be met in OLCHC.

Action: L. Birthistle

Ms. S. Hayden spoke to:

13.8.3.12 SDU – Scheduled Care

Ms. S. Hayden informed the Board that challenges remain in relation to achieving the 20 week target. Proposed solutions & costings are being prepared for submission to the HSE.

The hospital is now receiving orthopaedic trauma transfers from Tallaght Hospital. 75 patients who required surgical intervention have been referred since 2 August 2013. The Board raised significant concerns regarding the transfer of these patients to the hospital, which is due to the curtailment of services in AMNCH. The Board directed that its concerns regarding the transfer of these orthopaedic surgical trauma patients from AMNCH be recorded, and stated that it is not prepared to accept the transfer of patients and risk without adequate resources.

Action: L. Birthistle

13.8.3.13 SDU Unscheduled Care

Ms. S. Hayden confirmed that the hospital has commenced submitting data to Trolleygar three times daily, and trends will be reported to the Board going forward.

13.8.3.14 SDU – Out-Patient Care

Ms. S. Hayden advised that out-patient waiting list numbers are now actively reviewed across the three paediatric hospitals to ensure that all available capacity is utilised.

Action: Noted

Ms. Geraldine Regan spoke to:

13.8.3.15 HIQA/HSE Audits (PCHCAI)

Ms. G. Regan confirmed that the hospital continues to implement the action plans arising from the HIQA & HSE OLCCH 2013 reports.

Action: G. Regan

13.8.3.16 Safer Better Healthcare National Standards

Ms. G. Regan advised that governance arrangements are being prepared to carry out the required HIQA self-assessment and the hospital is liaising with the HSE and other hospitals.

13.8.3.17 Sexual Assault Treatment Unit (SATU)

Ms. G. Regan confirmed that the hospital has been requested by the HSE to seek outline planning permission, pending the HSE decision of the location of the Child SATU.

13.8.3.18

Redacted Minute

13.8.3.19 2013 Quality Improvement Programme

The Board reviewed the Self-Assessment & QIP 2013, and Ms. G. Regan & Mr. L. Birthistle spoke to this item. The Board requested protected time at the next Board meeting to discuss this item in detail.

Action: G. Regan

Mr. Simon Moores spoke to:

13.8.3.20 Budget 2013

Mr. S. Moores reported that the revenue allocation currently stands at €116.029m and advised that following a challenge to the HSE regarding Haddington Road Agreement deductions, the HSE has reversed a significant element of the hospital's €2m deduction. The hospital continues to challenge the HSE in relation to the remainder of the over-deduction of €0.4m.

Action: S. Moores

13.8.3.21

Redacted Minute

13.8.4 Finance Committee

Councillor R. McGinley reported that a meeting of the Finance Committee took place on 23 September, 2013 & provided the Board with a full update of discussions which took place. Items included Haddington Road & pattern of expenditure.

Action: Noted

13.8.5 Audit & Non-Clinical Committee

Mr. D. Devlin advised that a supplementary meeting took place in August, 2013 to deal with the Accounts for 2012, and that the next meeting will take place on 15th October, 2013.

Action: Noted

13.8.6 Governance Committee

Mr. T. O'Sullivan advised that, as the Committee has not met since the last Board meeting, there was nothing to report to Board.

Action: Noted

13.8.7 Ethics

A resume of the activity of the Research Ethics Committee, previously circulated, was noted. The Board noted that the Chair of the Committee will report to Board formally in January 2014.

Action: Noted

13.8.7 Consultant Appointments

No appointments for approval.

13.8.8 Any Other Business

13.8.8.1

Redacted Minute

There being no further business, the meeting then concluded.

Date of next meeting: Wednesday, 30th October, 2013, commencing at 4.30 p.m.