

**Minutes of the Board of Directors Meeting held in OLC HC Board Room on  
Wednesday, 25<sup>th</sup> June, at 4.30 p.m.**

***Some items have been redacted in line with the Freedom of Information Acts  
1997 & 2003***

---

**Present**

Archbishop Diarmuid Martin (Chairperson), Mr. Frank Magee (Deputy Chairperson), Mr. Lorcan Birthistle (Chief Executive), Mr. John Byrne, Ms. Geraldine Hickey, Mr. John Healy, Ms. Mary Kelly, Sr. Anna Kennedy, Councillor Ruairi McGinley, Mr. Martin O'Rourke, Mr. Turlough O'Sullivan, Ms. Geraldine Regan, Dr. Maurice Smyth, Dr. Sean Walsh & Mr. Paul White

**In Attendance**

Dr. Billy Casey, Ms. Suzanne Allen, Dr. Colm Costigan, Ms. Sharon Hayden, Mr. John Cotter, Ms. Pamela McDonald & Ms. Noreen Johnson

*Mr. Francis Murphy, Dr. Terence Montague & Ms. Brenda Ryan in attendance for item 14.6.3 only*

*Ms. Anne Marie Kiernan in attendance for item 14.6.3 and 14.6.4 only*

**Apologies**

Mr. David Devlin

**Conflict of Interest**

No declarations of conflict.

**14.6.1 Draft Minutes**

Draft minutes of meeting held on 28th May, 2014, having been circulated, **WERE APPROVED** and signed by the Chairperson.

**Action: Approved**

**14.6.2 Appointment of Directors**

The Chairman welcomed Mr. Martin O'Rourke & Dr. Maurice Smyth to their first board meeting.

The Chairman informed the Board of the re-appointment of Councillor Ruairi McGinley and Councillor Ray McHugh who have been nominated by Dublin City Council as per Article 27 (C) of the Articles of Association. This was approved by the Board.

**Action: Approved**

**14.6.3 Annual Safety Performance Report 2013**

Mr. Francis Murphy, Integrated Quality & Safety Manager, Ms. Brenda Ryan, Patient Advocacy/Corporate Services Manager & Ms. Anne Marie Kiernan, Clinical Risk Manager presented to the meeting on the 2013 Safety Performance Report. Discussion took place

relating to incident reporting. The increasing culture of reporting incidents was positively acknowledged by the Board.

#### **14.6.4 National Reports**

Ms. Anne Marie Kiernan presented to the Board on Patient Safety & National Developments. Mr. Birthistle advised that in order to deliver the complexity of care, it is recognised that resources are required in the areas of Quality & Safety to establish a clear approach to risk appetite which will lead to shared learning. The Board requested a proposal to be brought for approval in two months.

**Action: L. Birthistle**

#### **14.6.5 Matters Arising**

#### **14.6.6 Redacted**

#### **14.6.7 Chief Executive's Report**

**Mr. L. Birthistle spoke to:**

##### **14.6.7.1 Director of Nursing**

Mr. Birthistle informed the Board that Ms. G. Regan, Director of Nursing & Deputy Chief Executive will be leaving the hospital on 31<sup>st</sup> August, 2014. The Chairman, on behalf of the Board, acknowledged the commitment of Ms. Regan to the patients & Board of OLCHC. It was noted that the Chief Executive will keep Ms. Kelly & Mr. Magee informed on behalf of the Board regarding the replacement post.

**Action: L. Birthistle**

##### **14.6.7.2 Redacted**

##### **14.6.7.3 Service Level Arrangement**

Mr. Magee advised that he has been informed that the hospital is expected to receive a Service Level Arrangement by end of June, 2014.

**Action: Noted**

#### **14.6.7.4 Children's Hospital Group**

Mr. Magee spoke to recent meetings which have taken place with the Chairmen of Temple Street and Tallaght Hospitals. Incorporation of the Children's Hospital Group is currently under discussion. Mr. Magee is representing the Chairman in these discussions.

**Action: Noted**

#### **14.6.7.5 Integration Steering Committee**

Mr. Birthistle advised that the Board has been requested to provide a nominee to the Integration Steering Committee which has the remit to look at how the services of the three paediatric hospitals will be integrated. This matter will be considered by the Governance, Nominations & Remuneration Committee.

**Action: T. O'Sullivan**

**Ms. S. Allen spoke to:**

#### **14.6.7.6 European Working Time Directive**

Ms. Allen confirmed that plans in relation to the amalgamation of the on-call rotas are in place for the changeover in NCHD's in July, 2014.

#### **14.6.7.7 NCHD Recruitment**

Ms. Allen informed the Board that 2 NCHD vacancies have been filled at Senior House Officer level. Significant challenges remain for the hospital.

**Action: S. Allen**

**Ms. S. Hayden spoke to:**

#### **14.6.7.8 Emergency Theatre**

Ms. Hayden spoke to the Emergency Theatre which will now open on 21<sup>st</sup> July, 2014. It is noted that meeting emergency needs safely is significantly affecting scheduled care resulting in delays and/or cancellations.

**Action: S. Hayden**

**Ms. G. Regan spoke to:**

#### **14.6.7.9 Redacted**

#### **14.6.7.10 ECLS Registry Report Outcomes Data**

Ms. Regan tabled the ECLS Registry Report Outcomes which demonstrate very favourable survival outcomes for OLCHC benchmarked against international survival rates.

**Action: Noted**

**Mr. J. Cotter spoke to:**

**14.6.7.11 Budget 2014**

Mr. Cotter confirmed to the Board that the HSE Allocation to the hospital for 2014 is €113.39m with a further reduction of €35,000 in relation to EWTD targets. A paper has been submitted to the HSE to highlight the funding deficits.

**14.6.7.12 Financial Performance**

Mr. Cotter referred to the net expenditure increase of 6% for May, 2014 which was due to a Department of Health decision to amalgamate certain new entrant grades into a common scale. The hospital received notification of this in May, 2014. However, no funding adjustment has been made to allow for any resultant pay increases.

**14.6.7.13 Redacted**

**14.6.8 Finance Committee**

Deferred as no meeting has taken place since the last Board meeting

**14.6.9 Audit & Non-Clinical Risk Committee**

Deferred

**14.6.10 Governance, Nominations & Remuneration Committee**

**14.6.10.1 Redacted**

**14.6.10.2 Annual Compliance Statement & Chairman's Statement**

An amended Annual Compliance Statement, received following the previous Board meeting, was signed by the Chairman. Mr. White requested a copy of the final completed Annual Compliance Statement.

An updated Annual Compliance Action Plan will be issued for the September Board meeting.

**14.6.10.3 Board of Directors Sub-Committees**

Mr. O'Sullivan advised that sub-committee membership will be reviewed by the Governance, Nominations & Remuneration Committee.

**Action: T. O'Sullivan**

**14.6.11 Redacted**

**14.6.12 Any Other Business**

No business for discussion.

There being no further business, the meeting then concluded.  
Date of next meeting: Wednesday, 30<sup>th</sup> July, 2014, commencing at 4.30 p.m.