

**Minutes of the Board of Directors Meeting held in the Boardroom of the  
National Development Board Boardroom, St. James's Hospital, on  
Wednesday, 10<sup>th</sup> December, 2014, at 3.30pm**

***Some items have been redacted in line with the Freedom of Information Acts  
1997 & 2003***

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**Present**

Archbishop Diarmuid Martin (Chairperson), Mr. Frank Magee (Deputy Chairperson), Mr. Lorcan Birthistle (Chief Executive), Mr. John Byrne, Mr. David Devlin, Mr. John Healy, Ms. Geraldine Hickey, Ms. Mary Kelly, Ms. Rachel Kenna, Sr. Anna Kennedy, Councillor Ruairi McGinley, Mr. Turlough O'Sullivan, Dr. Maurice Smyth & Dr. Sean Walsh.

**In Attendance**

Ms. Suzanne Allen, Dr. Colm Costigan, Ms. Sharon Hayden, Ms. Pamela McDonald & Ms. Noreen Johnson.

*Mr. Brian Fitzgerald, Chief Executive, St. James's Hospital, Mr. Phelim Devine & Ms. Claire White, NPH Design Team and Mr. Benedict Zucchi, Lead Architect, NPH Design Team in attendance for item 14.11.2*

*Mr. Frank McGuinness, ICT, Children's Hospital Group in attendance for item 14.11.3 only*

*Ms. Eilish Hardiman – Chief Executive, Children's Hospital Group in attendance for items 14.11.1; 14.11.2; 14.11.3 & 14.11.4 only*

**Apologies**

Mr. Martin O'Rourke

**14.11.1 Presentation by National Paediatric Hospital Development Board**

Mr. P. Devine, Mr. B. Zucchi, Ms. E. Hardiman and Mr. B. Fitzgerald presented to the meeting on the plan and time line for the new children's hospital where the final design concept stage for the new hospital was outlined. A draft model of each floor was also presented. Ms. Hardiman advised that significant engagement will take place from March, 2015, with the three hospitals.

Mr. Fitzgerald outlined the plans and work undertaken for the Decant Project of St. James's Hospital. Mr. Devine, Mr. Zucchi and Mr. Fitzgerald left the meeting.

**14.11.2 Presentation by Children's Hospital Group**

Ms. Eilish Hardiman made a presentation to the Board on the strategy and plan for child health including HSE Integrated Clinical Network for Child Health; HSE National Clinical Programme for Paediatrics; New Children's Hospital; Acute Paediatric Services; Satellite Centres; Design Stage; ICT Project; Equipping Plan; Shared Services; Integration and Funding.

**14.11.3 Presentation by Children's Hospital Group**

Mr. Frank McGuinness presented on the ICT requirements for the new children's hospital and satellite centres including ICT approach; indicative costs and summary and actions.

Mr. McGuinness left the meeting.

**14.11.4 Presentation on Clinical Directorate Structure**

Mr. Lorcan Birthistle and Ms. Eilish Hardiman presented the plan for the development of clinical directorate structure in the Children's Hospital Group. Discussion took place concerning the staffing structure, future role and function.

Ms. Hardiman left the meeting.

**Conflict of Interest**

No declarations of conflict

**14.11.5 Draft Minutes**

Draft minutes of meeting held on 26th November, 2014, having been circulated, **WERE APPROVED** and signed by the Chairperson.

**Action: Approved**

**14.11.6 CHIEF EXECUTIVE'S REPORT**

**Mr. L. Birthistle spoke to:**

**14.11.6.1 Spinal Service**

Mr. Birthistle advised of an additional €1.1m funding which, it has been indicated, will be made available by the HSE in 2015 for the Spinal Service. The hospital has attended a meeting with Tallaght Hospital to discuss available options and a further meeting with Cappagh Hospital as the next step is scheduled.

**14.11.6.2 Cardiac Service**

Mr. Birthistle informed the Board of the decision to cease all Cardiac Catheterisation in Belfast by April, 2015. Regular meetings are taking place. The hospital is reviewing this in terms of investment for day case pre and post procedure.

**14.11.6.3 Redacted**

**14.11.6.4 Redacted**

**14.11.6.5 Redacted**

**14.11.6.6 Finance**

Mr. Birthistle indicated that he is anticipating that the run rate for November, when available, will be consistent with previous months. The hospital is still anticipating a deficit of over €3m. However, the hospital is expecting correspondence from the HSE in relation to additional funding for 2014 as a result of a stable financial position.

**14.11.6.7 Consultant Intensivist Posts**

Mr. Birthistle advised that as of Monday, 1<sup>st</sup> December, 2014, the hospital has four full time Consultant Intensivists as part of 4.6 WTE posts.

**Action: L. Birthistle**

**Ms. S. Allen spoke to:**

**14.11.6.8 NCHD Recruitment**

Ms. Allen advised that there are currently two vacancies for NCHD recruitment for January 2015 intake, however the hospital is optimistic that both vacancies will be filled and therefore, the hospital will have full recruitment for January, 2015.

**Action: Noted**

**Ms. R. Kenna spoke to:**

**14.11.6.9 PICU**

Ms. Kenna advised that recruitment has taken place and the successful candidates are currently being trained up. This should be complete in January, 2015, which should enable to re-opening of one PICU bed.

**Action: Noted**

Mr. Devlin left the meeting.

**14.11.6.10 Redacted**

**14.11.7 FINANCE COMMITTEE**

No update.

**Action: Noted**

**14.11.8 AUDIT & NON-CLINICAL RISK COMMITTEE**

No update.

**Action: Noted**

**14.11.9 GOVERNANCE, NOMINATIONS & REMUNERATION COMMITTEE**

**14.11.9.1 Redacted**

**14.11.9.2 HSE Compliance Statement**

Mr. O'Sullivan advised that pending one issue to be resolved shortly, the hospital is effectively 100% compliant with the HSE Annual Compliance Statement which was welcomed by the Board.

**Action: T. O'Sullivan**

**14.11.9.3 Succession Planning**

Mr. O'Sullivan advised that the committee will review and consider the filling of the Board vacancy as a result of the resignation of Mr. P. White.

**Action: Mr. T. O'Sullivan.**

**14.11.10 ANY OTHER BUSINESS**

No business for discussion.

There being no further business, the meeting then concluded.

**Date of next meeting:**

Wednesday, 28<sup>th</sup> January, 2014, commencing at 4.30 p.m.